

www.thebenvenutoplayers.org

email: info@thebenvenutoplayers.org

## THE BENVENUTO PLAYERS PRIVACY POLICY

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be used by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting thebenvenutoplayers.org or by emailing us at info@thebenvenutoplayers.org you are accepting and consenting to the practices described in this policy.

## DATA CONTROLLER

For the purpose of the General Data Protection Regulation, the data controller is The Benvenuto Players with the headquarters at via Cascina Ronco 7/A, Daverio, 20120VA

## SECURITY & PRIVACY POLICY

The Benvenuto Players is committed to protecting and respecting your privacy and the security of your personal information.

## INFORMATION WE COLLECT FROM YOU

This is information about you that you give us by filling in forms either as hard copies or on line when you enrol as a member or when you contact us by email. The information you give us may include your name, date of birth, nationality, codice fiscale, address, email address and phone number. All information is collected in accordance with law.

# INFORMATION WE GIVE TO THIRD PARTIES We don't.

INFORMATION WE RECEIVE FROM OTHER SOURCES. We don't.

#### **COOKIES**

We don't use cookies on our website.

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## HOW WE MAKE USE OF THE INFORMATION

We will only use your personal information when the law allows us to. Most commonly, we will use your personal information in the following circumstances:

- \* Where we need to answer your request.
- \* To make suggestions and recommendations to you about events that may interest you.
- \* Where we need to comply with a legal obligation.
- \* Where it is necessary for our legitimate interests.
- \* Your interests and fundamental rights do not override those interests.

We may also use your personal information in the following situations, which are likely to be rare.

- \* Where we need to protect your interests (or someone else's interests)
- \* Where it is needed in the public interest or for official purposes.
- \* To administer our web site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes.
- \* To improve our site to ensure that content is presented in the most effective manner for you and for your computer.
- \* To allow you to participate in interactive features of our website, when you choose to do so.
- \* As part of our efforts to keep our site safe and secure.

Please note that we may process your personal information without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.

### WHERE WE STORE YOUR PERSONAL DATA

All information you provide to us is stored on our secure devices as required by law.

## HOW WE WILL CONTACT YOU

We will only contact you by electronic means (email or SMS) or by a phone call.

By giving us your contact details you have consented for us to do so.

### **SECURITY**

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed in accordance with the law.

In addition, we limit access to your personal information to officers of the Benvenuto Players who need it to fulfil their role within the club.

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## HOW LONG WE RETAIN YOUR PERSONAL DATA

Your personal information is retained by the The Benvenuto Players until you tell us that you no longer wish to receive information from us or wish to unsubscribe.

## YOUR RIGHTS OF ACCESS, CORRECTION, ERASURE AND RESTRICTION

It is important that the personal information we hold about you is accurate and current. Please keep us informed if your personal information changes at any point in the future.

Under certain circumstances, by law you have the right to:

- \* Request access to your personal information (commonly known as a "data subject access request"). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it.
- \* Request correction of the personal information that we hold about you.

This enables you to have any incomplete or inaccurate information we hold about you corrected.

\* Request erasure of your personal information.

This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).

If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please email:info@thebenvenutoplayers.org.

You will not have to pay a fee to access your personal information (or to exercise any of the other rights). However, we may refuse to comply with the request if your request for access is clearly unfounded or excessive.

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What we may need from you:

\* We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights).

This is another appropriate security measure to ensure that personal information is not disclosed to any person who has no right to receive it.

\* Right to withdraw consent

In circumstances where you may have provided your consent to the collection and processing of your personal information for a specific purpose, you have the right to withdraw your consent for that specific processing at any time.

To withdraw your consent, please contact info@thebenvenutoplayers.org. Once we have received notification that you have withdrawn your consent, we will no longer process your information for the purpose or purposes you originally agreed to, unless we have another legitimate basis for doing so in law.

## CHANGES TO OUR POLICY

Any changes we make to our privacy policy in the future will be posted on our website and where appropriate, notified to you by email. Please check back frequently to see any updates or changes to our privacy policy.

## LINKS TO OTHER WEBSITES

Our site may contain links to and from the websites of similar organisations. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

### **CONTACT**

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed by emailing:info@thebenvenutoplayers.org.

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